ARYA Institute of Engg. & Technology

(Affiliated to University of Rajasthan / RTU) • Approved by AICTE, New Delhi
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Ref: AIET/IQAC/2020/1

Date: 3 Jan, 2020

Meeting Notice

Internal Quality Assurance Cell (IQAC)

This is to kindly inform all the members of IQAC committee that the IQAC meeting is scheduled as per the following details:-

Date: 8 Jan 2020

Time: 2.00 PM

Place: AIET Board room

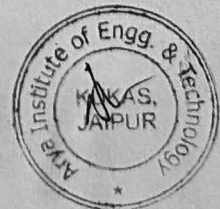The Agenda of the meeting will be as follows:-

- To discuss the developments on the previous IQAC agendas.
- To setup advanced labs and new infrastructure requirements as per the new RTU curriculum.
- To utilize new Audio Video Studio and promote the students to create digital content.
- Review of Placement statistics Departmental wise
- To organize Faculty Development program and enhancement activities.
- To start new industry centric courses of emerging areas.

You are requested to please confirm your presence to your concern HOD and we look forward for valuable additions from your end.

Coordinator IQAC

Cc :

President - AIET
Director – AIET
Principal -AIET
All HODs
Record file
IQAC Master file.

Ref: - IQAC /AIET /2020/ 1/M   Date: 12 Jan, 2020

Minutes of meeting

Minutes of meeting is made to address the decisions which were taken out of the agenda discussed in the meeting which was held on 8 Jan 2020 in the presence of following members:-

1. Dr Yogesh Bhomia – Convener
2. Dr Arvind Agarwal – President, AIET
3. Mr Aditya Kukkar - Member
4. Mr Suresh Kumar Sharma - Member
5. Dr Surendra Sharma - Member
6. Ms Nimisha Verma - Alumni
7. Mr Manish Choubisa- Member
8. Dr Indu Gupta- Member
9. Mr Pramod Sharma- Member
10. Mr Shubham Mahajan- Member
11. Mr Kshitiz Agarwal- Member
12. Mr Sandeep Jhamb- Member
13. Mr Pawan Sen- Member
14. Mr Jitendra Prajapat- Member

IQAC Coordinator welcomed the members.

AGENDA ITEMS

Agenda Item 1- To discuss the developments on the previous IQAC agendas.

The Chairperson requested all the members to present their ideas and feedbacks on the agenda for the constructive takeaway of meeting. Principal AIET given a brief presentation for the developments made by the institution under IQAC activities.
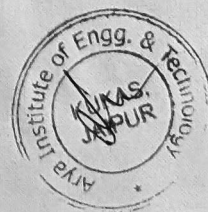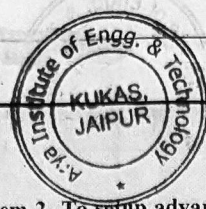
Agenda Item 2- To setup advanced labs and new infrastructure requirements as per the new RTU curriculum.

Principal AIET have given plan to setup new internet of thing (IOT) labs and other labs setup as per new courses.

Agenda Item 3- To utilize new Audio Video Studio and promote the students to create digital content.

Principal AIET guided all departments to encourage students and faculty members to utilize new Audio Video Studio to create e content and to plan activities for digital awareness between students.

Agenda Item 4- Review of Placement statistics Departmental wise.

Training and Placements Officer presents the placements statistics and department wise placement distribution.

Agenda Item 5- To organize Faculty Development program and enhancement activities.

Committee has decided and instructed all departments to organise Faculty development programs on immerging technologies for faculty knowledge enhancement.

Agenda Item 6- To start new industry centric courses of emerging areas.

Committees has discussed and decided to introduce new courses under the affiliation of Rajasthan ILD Skill University (RISU) on internet of things, robotics and automation, digital marketing & mass communication and journalism. Also planned to start new courses in emerging areas for engineering streams.

Meeting was later summarized by the note of principal and the points needed to be taken in concern and to be discussed in the follow-up meeting for IQAC.
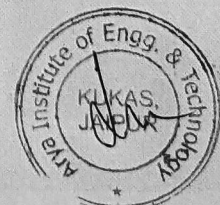
IQAC Coordinator
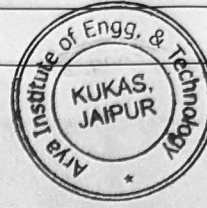
Principal

Meeting of the IQAC Committee members was held on 8th Jan 2020, at 2.00 p.m., in AIET Board Room.

Following IQAC members were present:-

S. No.	Name of Member	Department	Position	Signature
1	Dr Yogesh Bhomia	Principal	Member Secretary	
2	Dr Arvind Agarwal	President All India Arya Samajis Society for Higher & Technical Education	Management Representative	Arvind
3	Mr Aditya Kukkar	Director Kukkar Infotech & Dekho Network	Member	
4	Mr Suresh Kumar Sharma	Village- Bhanpur Kalan	Member	Suresh
5	Dr Surendra Sharma	Director Arya Institute of Engg. & Technology	IQAC Coordinator	
6	Mr Keshav Parashar	Student	Member	Absent
7	Ms Nimisha Verma	Alumni	Member	
8	Mr Manish Choubisa	Dy. HOD, Department of CSE	Member	Manish
9	Dr Indu Gupta	HOD, Department of First Year	Member	Indu Gupta
10	Mr Pramod Sharma	Assistant Professor, Department of CSE	Member	
11	Mr Shubham Mahajan	Head, Training & Placement Cell	Member	
12	Mr Kshitiz Agarwal	Assistant Professor, Department of ECE	Member	
13	Mr Sandeep Jhamb	Associate Professor & Head, Mechanical Engg.	Member	Sandeep
14	Mr Pawan Sen	Assistant Professor, Department of CSE	Member	
15	Mr Pushpendra Foujdar	Assistant Professor, Department of EE	Member	Absent
16	Mr Jitendra Prajapat	Sr. Accounts Officer	Member	

Action Taken Report of Internal Quality Assurance Cell Meeting held on 08.01.2020

S. No.	Agenda	Action Taken
1.	IoT Lab Infrastructure Setup	Reviewed and Confirmed
2.	Digital Video Lecture Creation & Uses	Reviewed and Confirmed
3.	Department wise Placement Statistics	Confirmed
4.	Faculty Development Programs & related Activities	Reviewed and Processing