



# ARYA Institute of Engg. & Technology

(Affiliated to University of Rajasthan/RTU • Approved by AICTE, New Delhi)

S.P.-40, Kukas Industrial Area (RIICO) Jaipur-302 028

• Ph.: 0141- 5148801, 5148802, 5148803

• Website : [www.aryainstitutejpr.com](http://www.aryainstitutejpr.com)

• FAX : 01426-510040

Ref : AIET/IQAC/2015-2016/

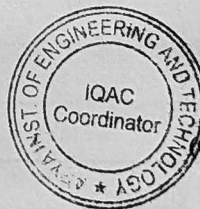
Dated 20-July-2015

## MEETING NOTICE

This is to inform all the members of **Internal Quality Assurance Committee** that the meeting of the Internal Quality Assurance Committee will be held on 23-July-2015 at 11:00 A.M. in Board Room. The agenda of the meeting shall as follows:

1. To confirm the minutes and action taken of previous meeting held on 03.01.2015
2. Assessment of Attainment of Course Outcomes for even Semester 2014-15
3. Status of Research Projects, Funds, Publications, and future Plan.
4. To review the quality of academic curriculum, teaching methodology and other co-curricular and extracurricular activities commensurate with Vision, Mission and quality policy of the institute
5. To examine and take remedial measures if any for the feedback received from all stake holders i.e. Students, Alumni, Employers and parents.

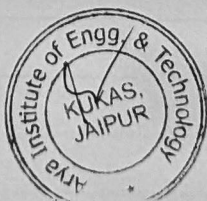
Members of the committee are requested to attend the meeting as per schedule time. HODs will also be available for discussion if any during the meeting.



(Coordinator)

### Copy to:

1. All members
2. HOD of all Departments





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AIET/IQAC/2015-2016/M

Dated 25.07.15

## MINUTES OF MEETING

Meeting of Internal Quality Assurance Committee was held on 23-July-2015 in the Board Room of ARYA Institute of Engineering & Technology to chalk out various academic and other activities in AIET for odd Academic Semester session of Year 2015-16.

### Members Present

1. Dr. R.C.Bansal
2. Dr. Arvind Agarwal
3. Dr. Surendra Sharma
4. Mr. Kamlesh Brahm Bhatt
5. Mr. Ravindra Singh Maan
6. Mr. Sandeep Jhamb
7. Mr. Pramod Shama
8. Mr. Pawan Sain
9. Dr. Indu Gupta
10. Mr. Jitendra Prajapat
11. Mr. Abhay Purohit
12. Ms. Alka

### Members Absent

1. Mr. Aditya Kukar
2. Ms. Priyanka Tufchi

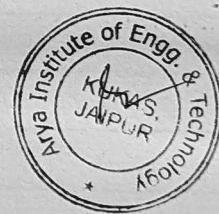
The coordinator of IQAC welcomed the members.

### AGENDA ITEMS

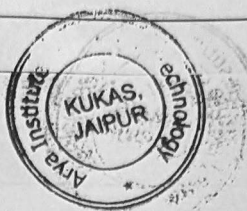
**Agenda item 1 - To confirm the minutes and action taken of last meeting.**

The minutes and action taken of the said Meeting of the Internal Quality Assurance Committee were discussed and found to be in order and hence confirmed.

**Agenda Item 2 - Assessment of Attainment of Course Outcomes for even Semester 14-15**







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The committee reviewed the matrices prepared by the entire department in assessing the attainment of course outcomes prescribed by them on the basis of both direct methods of assessment through midterm and final examinations and also of the indirect method of feedback. The committee was suggested all the HODs to improve the attainment level because in this academic year the attainment level was 2.

## **Agenda Item 3 - Status of Research Projects, Funds, Publications, and future Plan**

Institute needs to strengthen R&D activities. In the year 2014-15, efforts should be made to seek substantial grants from Govt and Non-Govt agencies for research projects. Faculties should be encouraged for attending conferences/seminars and FDPs and present their papers.

*Action by : R & D Coordinator and HODs*

## **Agenda item 4 - To review the quality of academic curriculum, teaching methodology and other co curricular and extracurricular activities commensurate with Vision, Mission and quality policy of the institute.**

The committee reviewed the academic Calendar for odd Semester B. Tech/ M.Tech Courses circulated by RTU on its website. Heads of Department and members of Extracurricular Committee were also associated in the discussions to incorporate their tentative schedules of various activities during the session. After compiling information, the chairman of the committee suggested academic committee to prepare a tentative overall Academic calendar for odd Semester 2015-16 for circulation to departments for their feedback if any. HODs were advised to prepare their subject wise time table and lecture plan accordingly.

## **Agenda Item 5 - To examine and take remedial measures if any for the feedback received from all stake holders i.e. Students, Alumni, Employers and parents**

It was noted that student satisfaction feedback system is available on college website where the students/ employers and parents can provide feedback on the academic curriculum, syllabus and other courses/ activities of the college in a transparent and fearless way.





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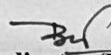
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It was observed that all the stake holders were by and large, satisfied with the facilities provided in the college. Never the less, college always remains in pursuit of improvements for the larger benefit of the students and in fulfilment of our vision and mission.



  
Coordinator (IQAC)

## Copy to:

1. All members
2. HOD of all Departments







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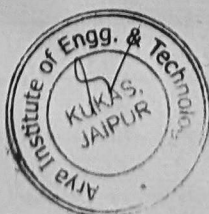
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## Attendance Sheet (23.07.2015)

S. No.	Name of Members	Designation and Dept	Signature
1	Dr. R.C.Bansal	Principal	R.C. Bansal
2	Dr. Arvind Agarwal	Management Representative	Arvind Agarwal
3	Mr. Aditya Kukkar	Industry Representative	ABSENT
4	Mr. Kamlesh Brahm Bhatt	Nominee from local Society	Kamlesh Bhatt
5	Dr. Surendra Sharma	Director & IQAC Coordinator	Surendra Sharma
6	Mr. Abhay Purohit	Electronics and Communication	Abhay Purohit
7	Mr. Sandeep Jhamb	Mechanical Engineering	Sandeep Jhamb
8	Mr. Ravindra Singh Maan	Electrical Engineering	Ravindra Singh Maan
9	Mr. Pramod Shama	Computer Science and Engineering	Pramod Shama
10	Mr. Pawan Sain	Computer Science and Engineering	Pawan Sain
11	Dr. Indu Gupta	Department of First Year	Indu Gupta
12	Mr. Jitendra Prajapat	Sr. Account Officer	Jitendra Prajapat
13	Ms. Alka	Student	Alka
14	Ms. Priyanka Tufchi	Alumni	ABSENT





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## Action Taken Report of Internal Quality Assurance Cell Meeting held on 23.07.2015

S. No.	Agenda	Action Taken
1.	Assessment of Attainment of Course Outcomes	Reviewed and Confirmed
2.	Research Projects, Funds, Publications, and future Plan	Reviewed and Processing
3.	Quality of academic curriculum, teaching methodology and other co curricular and extracurricular activities	Reviewed
4.	Remedial measures for the feedback received from all stake holders	Reviewed

