



ARYA Institute of Engg. & Technology

(Affiliated to University of Rajasthan/RTU • Approved by AICTE, New Delhi)

S.P.-40, Kukas Industrial Area (RIICO) Jaipur-302 028

• Ph.: 0141- 5148801, 5148802, 5148803

• Website : www.aryainstitutejpr.com

• FAX : 01426-510040

Ref : AIET/IQAC/2014-2015/

Dated 22-Dec-2014

MEETING NOTICE

This is to inform all the members of **Internal Quality Assurance Committee** that the meeting of the Internal Quality Assurance Committee will be held on **03-Jan-2015 at 12.30 PM** in Board Room. The agenda of the meeting shall as follows:

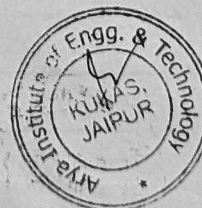
1. To confirm the minutes and action taken of last meeting held on 23.07.2014.
2. Review of Placement of Students and Support in Career services.
3. To examine and take remedial measures if any for the feedback received from all stake holders i.e. Students, Alumni, Employers and parents,
4. To review of the quality of academic curriculum, teaching methodology and other co curricular and extracurricular activities commensurate with Vision, Mission and quality policy of the institute.
5. Assessment of Attainment of Course Outcomes for odd Semester 2014-15

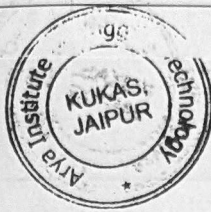
Members of the committee are requested to attend the meeting as per schedule time. HODs will also be available for discussions if any during the meeting.



Copy to:

1. All members
2. HOD of all Departments





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AIET/IQAC/2014-2015/M/

Dated 05.01.2015

MINUTES OF MEETING

Meeting of Internal Quality Assurance Committee was held on 03-Jan-2015 in the Board Room of ARYA Institute of Engineering & Technology to chalk out various academic and other activities in AIET for even Academic Semester session of Year 2014-15.

Members Present

1. Dr. R.C.Bansal
2. Dr. Arvind Agarwal
3. Mr. Aditya Kukar
4. Dr. Surendra Sharma
5. Mr. Sandeep Jhamb
6. Mr. Pramod Shama
7. Mr. Kamlesh Brahm Bhatt
8. Mr. Pawan Sain
9. Dr. Indu Gupta
10. Mr. Jitendra Prajapat
11. Mr. Abhay Purohit

Members Absent

1. Mr. Ravindra Singh Maan
2. Ms. Alka
3. Ms. Priyanka Tufchi

Chairman welcomed the members.

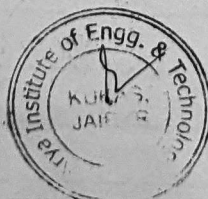
AGENDA ITEMS

Agenda item 1 – To confirm the minutes and action taken of last meeting.

The minutes and action taken of the said Meeting of the Internal Quality Assurance Committee were discussed and found to be in order and hence confirmed.

Agenda Item 2 : Review of Placement of Students and Support in Career services.

TPO explained that special training programs are being conducted to guide students for facing interviews and aptitude tests. Several activities such as Industry-Institute





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Interaction, Personal interview and Group discussion practice sessions, Sessions for higher studies such as GATE, were planned in AY 2013-14.

TPO briefed about the placement of 2013-14:

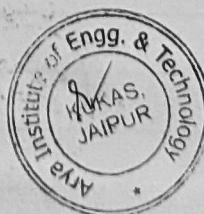
- No. of companies visited for placement
- No of students placed
- Average Package
- Highest Package

Agenda Item3: To examine and take remedial measures if any for the feedback received from all stake holders i.e. Students, Alumni, Employers and parents

It was noted that student satisfaction feedback system is available on college website where the students/ employers and parents can provide feedback on the academic curriculum, syllabus and other courses/ activities of the college in a transparent and fearless way. It was observed that all the stake holders were satisfied with the facilities provided in the college. Never the less, college always remains in pursuit of improvements for the larger benefit of the students and in fulfilment of our vision and mission.

Agenda item 4: To review the quality of academic curriculum, teaching methodology and other co curricular and extracurricular activities commensurate with Vision, Mission and quality policy of the institute.

The committee reviewed the academic Calendar for odd Semester B. Tech/ M. Tech Courses circulated by RTU on its website. Heads of Department and members of Extracurricular Committee were also associated in the discussions to incorporate their tentative schedules of various activities during the session. After compiling information, the chairman of the committee suggested academic committee to prepare a tentative overall Academic calendar for odd Semester 2014-15 for circulation to departments for their feedback if any. HODs were advised to prepare their subject wise time table and lecture plan accordingly.





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Agenda Item 5: Assessment of Attainment of Course Outcomes for odd Semester 2014-15

The committee reviewed the matrices prepared by the entire department in assessing the attainment of course outcomes prescribed by them on the basis of both direct methods of assessment through midterm and final examinations and also of the indirect method of feedback. The committee was satisfied that the attainment of level 3 was achieved in the college.

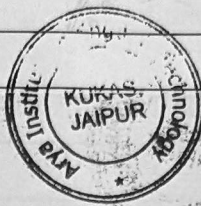



Coordinator (IQAC)

Copy to:

1. All members
2. HOD of all Departments





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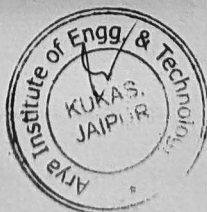
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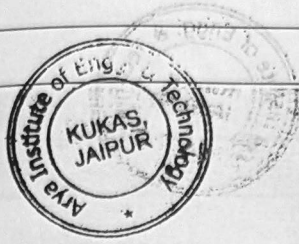
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Attendance Sheet (03.01.2015)

S. No.	Name of Members	Designation and Dept	Signature
1	Dr. R.C.Bansal	Principal	R.C. Bansal
2	Dr. Arvind Agarwal	Management Representative	Arvind Agarwal
3	Mr. Aditya Kukkar	Industry Representative	Aditya Kukkar
4	Mr. Kamlesh Brahm Bhatt	Nominee from local Society	Kamlesh Bhatt
5	Dr. Surendra Sharma	Director & IQAC Coordinator	Surendra Sharma
6	Mr. Abhay Purohit	Electronics and Communication	Abhay Purohit
7	Mr. Sandeep Jhamb	Mechanical Engineering	Sandeep Jhamb
8	Mr. Ravindra Singh Maan	Electrical Engineering	ABSENT
9	Mr. Pramod Shama	Computer Science and Engineering	Pramod Shama
10	Mr. Pawan Sain	Computer Science and Engineering	Pawan Sain
11	Dr. Indu Gupta	Department of First Year	Indu Gupta
12	Mr. Jitendra Prajapat	Sr. Account Officer	Jitendra Prajapat
13	Ms. Alka	Student	ABSENT
14	Ms. Priyanka Tufchi	Alumni	ABSENT





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Action Taken Report of Internal Quality Assurance Cell Meeting held on 03.01.2015

S. No.	Agenda	Action Taken
1.	Placement of Students and Support in Career services	Reviewed and Confirmed
2.	Remedial measures for the feedback received from all stake holders	Reviewed
3.	Quality of academic curriculum, teaching methodology and other co curricular and extracurricular activities	Reviewed
4.	Assessment of Attainment of Course Outcomes	Reviewed and Confirmed

